

SULLIVAN WEST CENTRAL SCHOOL DISTRICT
33 SCHOOLHOUSE HILL ROAD
JEFFERSONVILLE, NY 12748
845-482-4610

MEMO

TO: Dr. Hackett; Rachel Brey; Lucas Arzilli; Stephen Lewis; Albert DeMarmels; Ricky Layton; CJ Goodwin; Brian Manning;

Absent: Mary Scheutzow; Joan Glase; David Franskevicz
Scott Haberli

FROM: Lorraine Poston, Asst Supt for Administrative Services

DATE: September 17, 2015

RE: Minutes from September 8, 2015 Facilities Needs Committee Meeting

- 1) State Environmental Quality Review (SEQR) – Brian sent his response to the District that the projects up for voter referendum should be considered Type II actions. The District needs to arrange a phone conference that includes the school's attorneys to discuss this decision.
- 2) HS Field – CJ met with Matt to go over the work that needs to be completed. As of today the drainage is not complete. CJ expects the installation to happen by the 20th of September. The infields are down and look good. There was discussion that the water canon was received and Albert was trained. Albert shared that the water canon will not cover the entire soccer and baseball field as originally discussed. It was recommended by the manufacturer of the water cannon that these fields will require 2 runs of 6 to 8 hours each in the evening, in order to get the ½ inch of water that is desired to maintain the new grass. The football/soccer field will also require two passes to completely water it. The new softball will only require one pass. Currently, when the system is set to shut off on its own, the canon travels in a straight line instead of the arc that has been recommended. There will be a lot of trial and error to get this configured so that it works the way it is supposed to.
- 3) Fuel Oil Tank – CJ has paperwork for Dr. Hackett and Mary to sign. Mike LaFountain will come do testing for hazardous material on oil tank and 61 ES roof. The process for the tank project will be to install the new tank first, and then decommission and remove the old tank.
- 4) Storage Building – Changes to the wording in the contracts were sent back to CJ. New contracts will be drawn and sent to the contractors for signature. CJ will then have the District sign off. Fabrication of the building will take 12-16 weeks. The foundation work will be constructed first and will wait for the building to be delivered.

- 5) 94 Generator Project
CS Arch owes a proposal. CJ will push Brian to complete this task.
- 6) Building Condition Survey – CS Arch has done a review of the ES. Originally they thought they could cover both buildings on the same day, however they ran out of time. They will need to schedule another day to go to the High School. It is anticipated that they will have a review of the HS completed by the next Facility Needs Committee meeting. The paperwork will be done, but the information will not be entered into the portal until it is open.
- 7) HS Roof – Several patches were put in Athletic wing, Kitchen, Music Rm – Halls in hallway are fixed. If there is another leak, the contractor from Firestone will come and determine if it is covered under the warranty.
- 8) Photovoltaic Cells – We should call out to SCCC for information. CJ requested a year's worth of electric bills for both the High School & Elementary School. CS Arch will check if Gillian is available to meet with the Facilities Needs Committee in October.
- 9) '61 Roof – CS Arch is working on the design.

***The next Facility Needs meeting will be on Tuesday, October 6, 2015
at 6:30 pm in the SWE conference room.***